CHECK OUT STEPS

**Step 1:** Prior to your check-out appointment, visit the **USS tent** located in front of the Chapultepec entrance.

**Step 2:** At the USS tent, you may check-out **one moving bin at a time**. Fill your moving bins with your belongings and take your **full moving bins** to the USS tent.

**Step 3:** Once all of your belongings are out of your room and at the USS tent, **clean your space** and complete **check-out with your RA**.

**Step 4:** After check-out, return to the USS tent to pick up a **loading permit** and drive your vehicle to the **loading zone** according to the map above.

**Step 5:** At the **loading zone** staff will load your items into your vehicle. Do not exit your vehicle.

**Step 6:** Once items are loaded into your vehicle, follow the map to exit the area.

**MAP KEY**

- **Monday - Thursday 5/9 - 5/12 Route**
- **Friday 5/13 Route**

**Loading Zone**

- USS Tent
- Mon-Thurs Loading Zone
- Friday Loading Zone