**CHECK OUT STEPS**

**Step 1:** Prior to your check-out appointment, visit the USS tent located at the fire lane entrance of Huaxyacac.

**Step 2:** At the USS tent, you may check-out **one moving bin at a time**. Fill your moving bins with your belongings and take your **full moving bins** to the USS tent.

**Step 3:** Once all of your belongings are out of your room and at the USS tent, **clean your space** and complete **check-out with your RA**.

**Step 4:** After check-out, return to the USS tent to pick up a **loading permit** and drive your vehicle to the **loading zone** according to the map above.

**Step 5:** At the **loading zone** staff will load your items into your vehicle. Do not exit your vehicle.

**Step 6:** Once items are loaded into your vehicle, follow the map to exit the area.

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**MONDAY, MAY 9 - THURSDAY, MAY 12: 9 A.M. - 6 P.M.**

**FRIDAY, MAY 13: 8 A.M. - 10 A.M.**