

2019 Fire Safety Act Report



SAN DIEGO STATE UNIVERSITY

THE CAMPUS FIRE SAFETY RIGHT-TO-KNOW ACT

The Higher Education Opportunity Act enacted in August 2008 requires institutions that maintain on campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety policies, practices and statistics. The following report details all information required by this act as it relates to San Diego State University.

The 2019 Annual Security Report (Clery) is available at <https://bfa.sdsu.edu/safety/security-report/annual.aspx>

Facility Descriptions: University Owned and Affiliated Residential Facilities

All on-campus residential communities were built in accordance with California Building codes and meet the standards/regulations according to the California Fire Code.

Campus Housing Facility Fire Safety Systems								
	Stories	Smoke Detection	Heat Detection	Pull Stations	Sprinkler System	Fire Extinguishers	Automatic UPD Dispatch Notification	Evacuation Drills Per Calendar Year
On Campus Residential Communities								
Chapultepec 5400 Remington Rd.	<u>11</u>	✓	✓	✓	✓	✓	✓	<u>2</u>
Cuicacalli Suites 5150 East Campus Dr.	<u>6</u>	✓	✓	✓	✓	✓	✓	<u>2</u>
Granada 5525 Hardy Ave.	<u>4</u>	✓	✓	✓	✓	✓	✓	<u>2</u>
Huaxtepec 5475 55th St.	<u>2</u>	✓		✓		✓	✓	<u>2</u>
Maya/Olmeca 6050 Lindo Paseo	<u>3</u>	✓	✓	✓		✓	✓	<u>2</u>
Montage 5030 College Ave.	<u>5</u>	✓	✓	✓	✓	✓	✓	<u>2</u>
Piedra del Sol 5600 Hardy Ave.	<u>4</u>	✓	✓	✓	✓	✓	✓	<u>2</u>
South Campus Plaza-North 5140 College Ave.	<u>6</u>	✓	✓	✓	✓	✓	✓	<u>2</u>
South Campus Plaza-South 5120 College Ave.	<u>6</u>	✓	✓	✓	✓	✓	✓	<u>2</u>
Tarastec 5445 55th St.	<u>4</u>	✓		✓		✓		<u>2</u>
Tenochca 6126 Montezuma Rd.	<u>8</u>	✓	✓	✓	✓	✓	✓	<u>2</u>
Toltec 5460 55th St.	<u>2</u>	✓		✓		✓	✓	<u>2</u>
University Towers 5505 Montezuma Rd.	<u>9</u>	✓		✓	✓	✓	✓	<u>2</u>
Villa Alvarado 6161 Alvarado Rd.	<u>3</u>	✓		✓		✓	✓	<u>2</u>
Zapotec 5450 55th St.	<u>2</u>	✓		✓		✓	✓	<u>2</u>
Zura 6124 Montezuma Rd.	<u>8</u>	✓	✓	✓	✓	✓	✓	<u>2</u>

Campus Housing Facility Fire Safety Systems

	Stories	Smoke Detection	Heat Detection	Pull Stations	Sprinkler System	Fire Extinguishers	Automatic UPD Dispatch Notification	Evacuation Drills Per Calendar Year
University Affiliated Buildings								
Albert's College Apartments 5430, 5484 and 5485 55th St.	2	✓		✓		✓	✓	0
Alpha Delta Chi Sorority 5750 Montezuma Rd.	2	✓				✓		0
Fraternity Row Apartments 5255 55th St. and 5540 Hardy Ave.	4	✓			✓	✓		0
Phi Delta Theta fraternity 5734 Montezuma Rd.	2	✓				✓		0
Phi Gamma Delta Fraternity 5804 Montezuma Rd.	2	✓				✓		0
Residential Student House 5723 Lindo Paseo	1	✓				✓		0
Residential Student House 5742 Montezuma Rd.	1	✓				✓		0
Sanctuary Suites 5840 Hardy Ave.	4	✓		✓		✓	✓	0
5520 Hardy Ave 1st fl leased to ALI/CES as a Clubhouse 2nd fl occupied by the Fraternity Row, Greek Director	2	✓			✓	✓		0

Safety and Security Policies for On-Campus Residential Communities

Student Housing and Residential Education policies are referenced in the Housing License Agreement and are described in detail in a document titled “Your Guide to Living On Campus”. All residents receive an electronic copy of the guide book and are held accountable for knowing and following the policies and regulations.

The guidebook can also be found on the housing website – [Policies and Procedures](#).

Safety and Security Policies for University Affiliated Properties

Safety and Security: Unless otherwise provided by law, conducting any kind of business in your dwelling or in the community is prohibited--except that any lawful business conducted “at home; by computer, mail, or telephone is permissible if customers, clients, patients, or other business associates do not come to your dwelling for business purposes. We may regulate: (1) the use of patios, balconies, and porches; (2) the conduct of furniture movers and delivery persons; and (3) recreational activities in common areas. You will be liable for damage caused by you or any guests or occupants.

Explosives/Flammables: You, your occupants, or guests may not anywhere in the community: use candles or use kerosene lamps or kerosene heaters without our prior written approval; cook on balconies or outside; or solicit business or contributions.

Tampering of Safety Equipment: Any tampering of fire or life safety systems, including but not limited to: fire alarm equipment, sprinkler systems, exit signage, fire extinguisher or items that are a federal felony crime will result in eviction and criminal prosecution. Tampering of security cameras or security equipment will also result in eviction and criminal prosecution. Violations may result in the notification of SDSU Student Affairs and cause for eviction.

Weapons: Firearms, ammunition, fireworks, explosives, highly flammable material, weapons, projectile devices, guns or knives, or any material or instrument which poses a risk of damage or injury is strictly prohibited and a violation of law. Violations may result in the notification of SDSU Student Affairs and cause for eviction. Definitions (in all cases include, but are not limited to the following): Firearms—Any gun, rifle, pistol or handgun designed to fire bullets, BBs, pellets or shots (including paint balls or darts) regardless of the propellant used. Weapons—Any instrument of combat possessed or carried for the purpose of inflicting or threatening of bodily injury, including a blackjack, slingshot, billy club, sand club, sandbag or metal knuckles. Knives—Dirks, daggers, ice picks, pocketknives, or knives having a fixed blade longer than 2 1/2 inches (California penal Code 626.10). This does not apply to the lawful use of cutlery and other eating implements used in food preparation or consumption.

Procedures for Evacuations in On-Campus Residential Communities

- Residence hall front desk staff, if not in immediate danger, will read the fire alarm panel and determine the location of the alarm. If there is a fire or other risk at or near the front desk, the staff will exit immediately.
- University Police will be contacted and informed that the alarm went off and the location of the alarm.
- If it is determined that there is a fire, University Police will dispatch the Fire Department. A staff member will meet the University Police officer and assist as needed.
- University Police will be notified of the location of residents with disabilities or any resident needing assistance.
- Residence hall staff will inform the Residence Hall Coordinator (RHC) of the location of the alarm and/or fire. If the RHC is not in the building or it is after hours, the RHC on Duty will be contacted.
- All residence hall staff will assist, as needed, in evacuating the students from the building to the designated evacuation sites.
- The Fire Department and/or University Police will access the fire panels and assess the status of the emergency.
- When determined safe, the University Police will allow students to return to the building.
- Residence hall staff will assist in the resident re-entry process.
- If residents become aware of a fire and the audible alarm has not been activated, they are to immediately activate the closest pull station and dial 911 or report the source of the fire to the front desk so University Police can be contacted and they can dispatch the Fire Department. The process outlined above will then be enacted.

Procedures for Evacuations in University Affiliated Properties

- University Police will be contacted and informed that the alarm went off and the location of the alarm.
- If it is determined that there is a fire, University Police will dispatch the Fire Department.
- A staff member should meet the University Police officer and assist as needed.
- University police will be notified of the location of Residents with disabilities or any resident needing assistance.
- All staff will assist, as needed, in evacuating the Residents from the building to the designated evacuation sites.
- The Fire Department and/or University Police will access the fire panels and assess the status of the

emergency.

- When determined safe, the University Police will allow Residents to return to the building.
- If residents become aware of a fire, they are to immediately report the source of the fire to 911. The process outlined above will then be enacted.

Fire Safety Education and Training Programs for On-Campus Residential Communities

1. Professional and student staff fire safety training is done annually. This training includes:
 - Response protocols including notification procedures.
 - Evacuation procedures for each individual hall.
 - Fire system descriptions for each individual hall.
 - Documentation of incidents.
2. Residential student training:
 - Each community has a mandatory floor meeting on move-in day where students living in the residence halls are made aware of the evacuation procedures for their individual hall.
 - Important safety information is included in a document entitled "*Your Guide to Living on Campus*". Each student receives an electronic copy of this booklet for their hall and it is available on the housing website at: [Guide to living on campus.](#)

Fire Safety Education and Training Programs for University Affiliated Properties

Education and training programs provided to residents and staff of Albert's College Apartments:

Student education and training includes:

1. Fire Safety and Training Bulletin distributed to each residence one time each semester
2. Addendum to lease agreement regarding smoke detectors in the units, repairs, and consequences for tampering with fire protection equipment.

Education and training programs provided to residents and staff of affiliated properties:

- Professional and residential staff fire safety training will be done annually. This training includes:
 - Response protocols including notification procedures
 - Evacuation procedures for each individual building
 - Fire system descriptions for each individual building
 - Documentation of incidents
- 2. Residential student training: Important safety information is included in a document entitled: "*Emergency Procedure Information for Tenants*". Each student receives a copy of this booklet at check in.

The following is the text from this document:

Emergency Procedures & Fire Systems

- If any emergency occurs, call 911. Emergencies include fire, sickness, accident, or a threatening situation. If you are on campus and an emergency occurs look for an emergency/duress phone.

- Call a family member as soon as possible to let them know you are safe.
- We strongly recommend keeping three gallons of drinking water at all times, and a personal emergency kit.

Fire

IF YOU ARE ABLE TO LEAVE YOUR ROOM:

- Close your unit door and take your room key with you.
- If there is smoke, stay close to the ground.
- Use stairways to evacuate.
- Never use elevators during a fire as they could stop on floors that contain fire.
- Persons with disabilities should proceed to stairwell and wait for assistance.
- Warn other people in the area if you can do so safely.
- If there is a telephone available dial 911.

IF TRAPPED IN YOUR ROOM:

- If your front door is hot do not open it.
- Call the fire department at 911.
- Wedge cloth material along the bottom of the door to keep out smoke.
- Close as many doors as possible between you and the fire.
- Block air conditioning vents if possible.
- Open windows cautiously so as not to let smoke enter the room.
- Remember – if you break the window you cannot close it again if you need to.

Evacuation

All residents and guests are required to evacuate the building if an alarm is sounded.

- University and city ordinance consider fire regulation and evacuation drills essential. Alarms and fire equipment must not be disturbed except in actual emergencies. (CA Penal Code No. 148.4) Violators will be prosecuted.
- A continual alarm signals evacuation by all residents and guests.
- In drills and real emergencies, staff has the same authority as representatives of the Fire Department.
- All rooms must be evacuated.
- Residents may re-enter the building only when notified by Staff or Emergency Personnel that it is safe to do so.
- Failure to evacuate and follow instructions of staff could result in judicial action.

Fire Safety and You

Fire alarm systems are reliable and are state-of-the art, from a technical perspective. The campus fire alarm network is monitored by University Police.

Alarms are very sensitive, for your protection, and can be inappropriately set off by carelessness in cooking, use of appliances or smoke, as well as more dangerous reasons. Nevertheless, all alarms must be taken seriously, and all residents must immediately evacuate. Each and every device (pull-station,

smoke detector, heat detector, etc.) has a specific address programmed into the controller. If a problem is evident, the controller will know exactly which detector or alarm is in trouble, and then transmit that information to University Police.

Fire alarm systems were installed for your protection. The campus has had numerous cases of residents attempting to disable smoke detectors or remove them from their rooms.

The safety of our residents has been taken into consideration and maintaining the integrity of our systems is managed with the assistance of all residents.

Residents tampering with any part of any system, in any manner, will be reviewed for immediate eviction, Judicial, and legal action. Please be advised that all repairs made necessary due to tampering with fire alarm equipment will be charged to resident. Further, in accordance with section 148.4(a) (1) of the Penal code, tampering with a fire alarm or life safety system may be considered a felony.

If you notice a problem with the fire alarm system, please don't hesitate to contact your front desk.

Reporting Procedures for On-Campus Residential Communities

Once a fire has been extinguished, all instances of fires in on-campus residential communities are recorded on the internal Fire Alarm Report Form and reported to:

Cynthia Cervantes

Director

Office of Housing Administration

(619)594-1892

cynthia.cervantes@sdsu.edu

Kara Bauer

Director

Residential Education

(619)594-0489

kbauer@sdsu.edu

Reporting Procedures for University Affiliated Properties

All instances of fire in auxiliary owned properties are reported to:

- Property managers
- Greek Directors
- After hours security guards

Plans for Future Improvements in Fire Safety

The Office of Housing Administration and Residential Education will continue to schedule fire drills at the beginning of each semester and invite representatives from the Emergency Services Department and the University Police Department. These unannounced drills are timed and monitored for effectiveness. Following each drill, observed problems or unusual conditions are reported to appropriate staff for follow up.

An annual review of fire safety procedures and policies will be completed. Based on this review, documents and online materials will be updated appropriately.

Fire Statistics

Campus Housing Facility Fire Statistics

	Calendar Year	Total incidents	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
On Campus Residential Communities						
Chapultepec 5400 Remington Rd.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	No Fire	--	--	--	--
Cuicacalli Suites 5150 East Campus Dr.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	1	Candle fell into trash can	--	--	\$0
Granada 5525 Hardy Ave.	2016	No Fire	--	--	--	--
	2017	1	Grease fire from pan left on stove	0	0	\$500
	2018	No Fire	--	--	--	--
Huaxtepec 5475 55th St.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	No Fire	--	--	--	--
Maya/Olmeca 6050 Lindo Paseo	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	No Fire	--	--	--	--
Montage 5030 College Ave.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	No Fire	--	--	--	--
Piedra del Sol 5600 Hardy Ave.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	No Fire	--	--	--	--
South Campus Plaza-North 5140 College Ave.	2016	N/A	N/A	N/A	N/A	N/A
	2017	N/A	N/A	N/A	N/A	N/A
	2018	No Fire	--	--	--	--
South Campus Plaza-South 5120 College Ave.	2016	N/A	N/A	N/A	N/A	N/A
	2017	N/A	N/A	N/A	N/A	N/A
	2018	No Fire	--	--	--	--
Tarastec 5445 55th St.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	No Fire	--	--	--	--
Tenochca 6126 Montezuma Rd.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	No Fire	--	--	--	--
Toltec 5460 55th St.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	No Fire	--	--	--	--
University Towers 5505 Montezuma Rd.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	No Fire	--	--	--	--
Villa Alvarado 6161 Alvarado Rd.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	1	Food left in oven	0	0	\$0
Zapotec 5450 55th St.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	1	Electrical sparks from socket led to couch fire	0	0	\$477
Zura 6124 Montezuma Rd.	2016	No Fire	--	--	--	--
	2017	No Fire	--	--	--	--
	2018	No Fire	--	--	--	--

Campus Housing Facility Fire Statistics

	Calendar Year	Total incidents	Cause of Fire	Number of Injuries	Number of Deaths	Value of Property Damage
University Affiliated Buildings						
Albert's College Apartments 5430, 5484, 5485 55th St.	2016	No Fire	-	-	-	-
	2017	No Fire	-	-	-	-
	2018	No Fire	-	-	-	-
Alpha Delta Chi Sorority 5750 Montezuma Rd.	2016	No Fire	-	-	-	-
	2017	No Fire	-	-	-	-
	2018	No Fire	-	-	-	-
Fraternity Row Apartments 5255 55th St. and 5540 Hardy Ave.	2016	No Fire	-	-	-	-
	2017	No Fire	-	-	-	-
	2018	No Fire	-	-	-	-
Phi Delta Theta fraternity 5734 Montezuma Rd.	2016	No Fire	-	-	-	-
	2017	No Fire	-	-	-	-
	2018	No Fire	-	-	-	-
Phi Gamma Delta Fraternity 5804 Montezuma Rd.	2016	No Fire	-	-	-	-
	2017	No Fire	-	-	-	-
	2018	No Fire	-	-	-	-
Residential Student House 5723 Lindo Paseo	2016	No Fire	-	-	-	-
	2017	No Fire	-	-	-	-
	2018	No Fire	-	-	-	-
Residential Student House 5742 Montezuma Rd.	2016	No Fire	-	-	-	-
	2017	No Fire	-	-	-	-
	2018	No Fire	-	-	-	-
Sanctuary Suites 5840 Hardy Ave.	2016	No Fire	-	-	-	-
	2017	No Fire	-	-	-	-
	2018	No Fire	-	-	-	-
5520, Hardy Ave. 1st fl leased to ALI/CES as a Clubhouse 2nd fl occupied by the Fraternity Row, Greek Director	2016	No Fire	-	-	-	-
	2017	No Fire	-	-	-	-
	2018	No Fire	-	-	-	-